Agenda Item Form

None anticipated

Districts Affected: N/A Dept. Head/Contact Information: Mayor & Council, Joe Wardy, (915) 541-4145] Type of Agenda Item: Resolution ☐ Staffing Table Changes ☐ Tax Refunds ☐Board Appointments Tax Installment Agreements □ Donations ☐RFP/ BID/ Best Value Procurement ☐Budget Transfer ☐ Item Placed by Citizen ☐Application for Facility Use ☐Bldg. Permits/Inspection ☐Introduction of Ordinance ☐Interlocal Agreements ☐ Contract/Lease Agreement ☐ Grant Application ⊠Other <u>Appointment</u> **Funding Source:** ⊠General Fund Grant (duration of funds: ____ Months) Other Source: ____ Legal: ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied Timeline Priority: ⊠High ☐Medium Low # of days:____ Why is this item necessary: To fill the position of City Manager on a permanent basis Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings: Salary and benefits **Statutory or Citizen Concerns:** None anticipated **Departmental Concerns:**

Agenda Date: 09/28/04

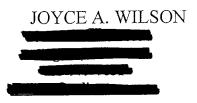
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MOTION

September 28, 2004

Motion made, seconded and carried that Joyce A. Wilson be appointed City Manager, effective September 28, 2004 at an annual salary of \$165,000 and other terms and benefits as specifically set out in the Employment Agreement which is herein incorporated as if fully set forth.

Richarda Duffy Momsen City Clerk



SUMMARY

Nationally recognized leader with nearly 20 years of extensive local government management experience at senior management and executive levels. Have served as the deputy county manager, chief operations officer, and city administrator in various cities and have been responsible for the full staff as well as budget. Experience working in demographically diverse areas and in international settings. Specific areas of expertise include exemplary fiscal management and high-performance, customer-focused service delivery, community capacity building, internal and external communications, economic development and community revitalization. Have overseen significant infrastructure investment efforts in rapid growth communities as well as those experiencing substantial economic decline and decay.

PROFESSIONAL EXPERIENCE

Arlington County, Virginia

Deputy County Manager/Chief Operations Officer

October 2002 - Present

Responsible for all day-to-day operations for full-service Virginia county government with a 200,000 residential population and approximately 200,000 day time employees. Duties include general oversight of 16 departments, coordination with local courts operations and other constitutional officers. Total operations consist of 3000+ full-time employees and a combined annual operations and capital budget of \$675 million. County is located in the Washington, DC metropolitan region, with a total population in excess of 4 million and the primary seat of all federal government governance and operations.

Yuma, Arizona

City Administrator

July 1994 – October 2002

Chief Administrative Officer for all city government operations for a full-service municipality in the southwest corner of Arizona, near the U.S./Mexican border. Responsibilities include management of 1100+ employees and a combined operations and capital budget in excess of \$110 million. Yuma has a year-round population of 85,000, plus a winter population of nearly 80,000, including many day-time Mexican nationals who cross daily for work-related purposes.

Assistant City Manager/Chief of Staff, Richmond, Virginia Senior Assistant to City Manager, Richmond, Virginia Executive Staff Assistant to City Manager, Richmond, Virginia January 1991-June 1994 July 1989-January 1991 1984-1988

Responsible for all human services portfolio and public safety operations, including juvenile justice system activities, as well as internal management activities within the City Manager's Office, as Assistant City Manager and Chief of Staff. Involved in major public policy initiatives and oversaw development of City Council agenda in capacity as Senior Assistant to City Manager. Specific accomplishments include an intensive community based juvenile intervention model, minority contracting initiatives, neighborhood services innovations, and enhanced public health and community-based health services for lower income citizens.

EDUCATION AND TRAINING

1989 MPA, John F. Kennedy School of Government, Harvard University

1988 B.S. in Business Administration, Major in Economics, Virginia Commonwealth University School of Business

1991-1994 Kellogg National Fellowship Program, Kellogg Foundation

1992 Communications Excellence Institute, San Dimas, CA

1990 City of Richmond Management Academy

PROFESSIONAL AFFILIATIONS

Member, International City Management Association

Member, American Society of Public Administration

Member, National Civic League

Member, Virginia Local Government Management Association

Part-Time Instructor, University of Phoenix and Webster University (not presently active)

Executive Committee, Arlington County Chapter United Way

Previously active in Salvation Army and Boys and Girls Club as Board Member and

Fund Raising Efforts

Charter Member of the Committee to Construct the Yuma Catholic High School

AWARDS AND RECOGNITIONS

Yuma Chapter, NAACP for Leadership Efforts Contributing to Affordable Housing, 2002 2002 Crystal EGRET Award for Recognition in Promoting Tourism Efforts, Yuma Convention and Visitors Bureau

1999 Salvation Army Christmas Campaign Chairman Recognition

American Society of Public Administration Superior Service Award in Management Category, 1999

International City Management Association Award for Program Excellence in Citizen Participation, 1999

International City Management Association Award for Management Excellence in International Relations, 1999

International City Management Association Award for Excellence in Management at An Assistant's Level, 1993

Virginia Commonwealth University Presidential Scholar

Charles Thalhiemer Scholarship, Virginia Commonwealth University

Wall Street Journal Award, Virginia Commonwealth University